

Facilities Subcommittee

7.11.2016

1-2 p.m.

MN136

Attendees

Dr. Brian Adkins, chair; Dr. Brian Higgins, co-chair; Jean Cherry, co-chair; Dr. Paula Arnett, Dr. Neale Chumbler, Ann Emmerson, Dr. Chris Feddock, David Gross, Brandy Lawson, Charles Woolum

Absent from meeting

Dr. Fred de Beer, Gerald DeMoss, Daniel Hudson, Mary Jennings

Guests:

Provost David Lee; Jessica Caudill

Overview of Facilities Subcommittee Charge—Dr. Brian Adkins

Dr. Brian Adkins reviewed the charge of the Facilities Subcommittee. This subcommittee has been asked to determine what kind of facilities will be needed in Bowling Green and Morehead to ensure a comparable experience at all three campuses. Moving forward, the subcommittee should plan for the maximum amount of students (40/class or 160 students) at each site. Ideally, students will begin matriculating at the Bowling Green and Morehead regional sites in 2018-19.

A list of LCME elements related to space needs was shared with the group.

Dr. Adkins suggested a plan of action to the subcommittee: Define what each site needs to deliver the curriculum and then determine if the resources are available. Dr. Adkins created a fundamental list of needs at each regional site for the subcommittee's review.

Initial space and IT needs at each regional site--All

Assuming a class size of 40 students:

- 2 large classrooms:
 - 45+ seat M1 classroom (power source for each student's laptop, WIFI, connectivity, videoconferencing, lecture recording)
 - 45+ seat M2 classroom (power source for each student's laptop, WIFI, videoconferencing, lecture recording)
- 6 multipurpose rooms – with a capacity of at least 15 students (include tables that could be used as exam tables; modular furniture that can easily be reconfigured)
 - ICM 1 small groups of 10 students plus 1 clinical preceptor and 1 basic science preceptor
 - Scheduling can be flexible, but need availability for at least 4 groups to meet 2 hours/week
 - ICM1 space (with a capacity of 15) is difficult to schedule on Lexington's campus.
 - ICM 2 physical exam demonstrations
 - Flexible scheduling, but ideally would have the capacity for 15-20 students at a time
 - Small group meeting space for M3 clerkships—total of 8 clerkships
 - IM largest 12-15 students per rotation group
 - Peds/Surgery 6-8 students per rotation group
 - ER, Neuro, FM, Psych 3-4 students per rotation group
 - Breaks in clinical care often mean all rotations need small group space at the same time
- Standardized Patient lab—6 fully equipped exam rooms with basic equipment, desk, stretcher/exam table, surveillance cameras and monitoring capability
- 4-6 small group rooms with a capacity of up to 10 people
 - break out rooms for case-based learning
 - video-conferencing capability
- Computer lab with 45+ computer stations for assessment
 - Alternatively: a 45-50 seating capacity room with college laptops to meet the same goals.

Initial space and IT needs at each regional site—All (continued)

- Simulation space for up to 25 (10-20 students plus preceptors; possibly 5 separate stations)
 - This is dependent on the recommendation of the Curriculum Committee—comparable experiences may be considered.
 - The Medical Center at Bowling Green has an amazing simulator area that would not infringe on WKU's College of Nursing space.
- Prosection lab – with a capacity of 45 (40 students and 5 instructors)
 - There are many regulations that cover prosection lab.
 - Bowling Green and Morehead both have prosection labs.
- IT needs:
 - Wi-fi and network connectivity
 - power source for student's laptops
 - Canvas accessibility
 - recording capability in two large classrooms
 - videoconferencing in 2 large classrooms, small group rooms, computer lab
 - surveillance cameras and monitoring station for SP lab
- Library access
 - The LCME requires the medical school to provide access to library resources. This includes a professional staff member who is “familiar with regional and national information resources and data systems and is responsive to the needs of the medical students....” RPLP students have access to the libraries at MSU and St. Claire. In addition, the students have access to all UK library resources available online. Tag Heister is dedicated to the RPLP students and visits each year to introduce herself and explain what is available online. A library assistant at St. Claire is also dedicated to the RPLP students.
 - The library could be a large central study space with computers and logon resources for research, with surrounding small group study rooms and individual study spaces or...
 - a self-contained library as potentially already exists with a separate series of small group study rooms and individual study rooms.
 - The subcommittee will wait for further discussion with Ann Emmerson who had to leave the meeting early.
- Student lounge- area for approximately 50—75% of student enrollment with a sitting area, microwave, refrigerator, etc. or
 - An area for 50—75% of M1/M2 enrollment with and an area at each hospital site for the M3 /M4 class (might include sleep space, if necessary)
 - Wi-fi accessibility and multiple power sources for laptops
 - Television?
 - 2-3 big bathrooms with shower
- 160 student lockers (or 80 lockers for M1/M2s in classroom building and 80 lockers for M3/M4's at each hospital site)
- Sleep rooms:
 - Sleep rooms are only expected if students are required to do 24-hour call.
 - Sleep rooms would need a bathroom and shower.
 - Morehead does not have sleep rooms. Students do not take overnight call. M3M4 Curriculum Subcommittee will need to look at comparability of experience if 24-hour call is expected.
- Administrative Offices: This will be dependent on the reports from the subcommittees. At first glance, the regional sites will need enough space to accommodate up to 12 offices including: regional dean, registrar/financial aid, student services, onsite IT, faculty, etc.

Closing thoughts

The Facilities Subcommittee must consider comparability at all 3 sites.