



**Training Recommendation
Faculty Council Meeting
May 15, 2018**

Overview:

- Goal:
 - Establish and implement specific educational programs to help address issues noted with in a College of Medicine department.
- The process:
 - Sought input from a group of educational subject matter experts including:
 - Office of Institutional Equity and Equal Opportunity (IEEO)
 - Human Resources
 - UKHC Learning and Development
 - Diversity and Inclusion

Recommended Training Plan

- SME group recommended three, one hour training sessions:
 - **Session 1:**
Applicable laws, University regulations and policies, and reporting requirements (IEEO)
 - **Session 2:**
Diversity and inclusion programs and services offered at UK
 - **Session 3:**
Ethical conduct and Living DIReCT

Recommended Audiences:

- Dean's Direct Reports:
 - Vice, associate, and assistant deans,
 - Dean's Office staff members
- Department Chairs and Vice Chairs
- Center Directors
- Office of Medical Education Leadership
- Department Administrators
- Residency Program Directors

Recommended Implementation:

- Multiple opportunities per topic will be offered at various times including before 8 a.m. and after 5 p.m.
- Targeting First Wave of training completion no later than ***July 29, 2018***
- Training development and delivery timeline will be dependent on subject matter expert availability